



Detroit Waldorf School

Volunteer Code of Conduct/Supervisory Requirements

As a Volunteer, Your Role and Responsibilities in the School Are Unique

The Detroit Waldorf School Volunteer Program is not designed to supplement current programs or reduce staffing needs, but rather to compliment what is already in place. Volunteers further enhance the educational opportunities and experiences of the children within the school. He/she needs to be aware of the need for confidentiality in regard to any school/child related information and recognize that activities will be directed by the classroom teacher in accordance with all established educational policies and objectives. This program is an integral part of Detroit Waldorf requiring dependability, cooperation and confidentiality on the part of the volunteer.

UNDERSTAND that your role is a supportive one. The teacher is completely in charge.

MAINTAIN student confidentiality at all times. Do not discuss any student with anyone except teachers.

USE good judgment.

STRICTLY follow volunteer codes of conduct. Physical discipline is absolutely prohibited. Ask the teacher or staff for assistance with problematic student behavior.

Take Pride in Being Professional

MAINTAIN a constructive attitude. Don't make negative comments about the school, its personnel, or the students to other parents or individuals outside the school.

BE PROMPT and consistent in your attendance. Teachers depend on volunteers, and plan their work accordingly. Students depend on volunteers even more.

NOTIFY the school as soon as possible if you must be late or absent.

NEVER be under the influence of drugs or alcohol. Do not smoke on school grounds.

DO NOT use the Internet inappropriately by going to websites that are not conducive to a professional or educational environment

ALERT school staff immediately if any student has an accident while working with you.

All school employees and volunteers are required to follow State of Michigan mandated guidelines for reporting cases of suspected child abuse or neglect.

Please remember that you must complete screening requirements by filling out an application with a clearance of a background check before you can become a volunteer. The program/school reserves the right to discontinue your volunteer service for any cause.